Program Associate: Climate and Environmental Justice

The Interfaith Center on Corporate Responsibility (ICCR) is seeking a full-time Program Associate to work with ICCR’s Program Director on Climate and Environment to support ICCR’s campaign on Climate Finance, as well as other activities of the Climate and Environmental Justice Program. The Program Associate will support the Program Director for Climate and Environmental Justice as they coordinate faith and values based investors to engage companies, submit shareholder proposals, and develop programming to educate investors.

Who we are:
Founded 50 years ago, ICCR is a pioneer coalition of over 300 active institutional investor members representing faith-based communities, socially responsible asset managers, labor unions, and others who leverage their investments as a catalyst for change. ICCR members work in coalition to engage the world's largest corporations on a range of social and environmental issues impacting communities in the U.S. and globally, including human rights and worker rights; climate change; health equity; and corporate influence via lobbying and political spending.

About the Climate and Environmental Justice Program
Signs of accelerating global warming make it clear that controlling man-made GHG emissions must be a priority if we are to limit the most disastrous impacts of climate change. The longer we wait to control greenhouse gas (GHG) emissions, the more difficult and expensive our task will be. ICCR members seek to move companies in key industries to reduce their contributions to the greenhouse gas emissions that are responsible for climate change. We do this by pressing companies for a phasing out of fossil fuels, and a phasing in of low-carbon, renewable energy sources, with the impacts on workers and communities taken into account throughout. We also engage the oil & gas sector on the need for transition planning to an economy that stays under a global temperature increase of 1.5 degrees C. Current engagements focus on the following sectors/issues:

- A just transition to a clean energy economy
- Paris-aligned Corporate Climate lobbying
- Methane emissions reduction
- Paris-aligned Climate Finance

To learn more about ICCR, please visit [www.iccr.org](http://www.iccr.org) or find us @ICCRonline on Twitter.

What you’ll do:
You will work on one of ICCR’s core Climate Campaigns, Climate Finance, supporting and working alongside the Program Director for Climate Change & Environmental Justice, to
help organize and support investor engagement with financial sector corporations. You’ll research major banks and insurance companies to inform investor strategy, report on public policy, help organize and take notes on calls and ensure that the ICCR database tracks all key activities and engagements.

Responsibilities include:

- Conducting corporate research to inform engagements with key companies;
- Drafting issue briefs and backgrounder, company profiles, presentations, updating lists & recording meeting minutes;
- Providing administrative support for investor actions, including disseminating and tracking sign-on letters, tracking investor actions, and entering corporate engagements and related actions in ICCR’s Shareholder Exchange database;
- Benchmarking companies that ICCR members have engaged on their commitments across a variety of sectors; and
- Providing other programmatic and administrative support as needed.

**Who you are:**

You are someone with experience working in climate advocacy and/or environmental justice and/or the financial sector and/or financial sector accountability, and an interest in learning more about corporate accountability and shareholder advocacy. You are detail-oriented, can manage multiple projects, are good at communication and are excellent at follow through.

Specifically you will have many of the following qualifications:

- One to three years of experience working on climate issues
- Expertise and understanding of banks and other financial systems
- Experience working on campaigns in environmental justice, shareholder advocacy, or social justice is a plus.
- Intermediate to advanced knowledge of MS Office and technology for virtual meetings and webinar platforms required.
- Excellent written, oral communication, and research skills.
- Strong organizational skills with a demonstrated ability to multitask, take initiative, and work independently while being part of a team.

**What else you should know:**

This position is full time. ICCR’s office is in New York City: Work is currently remote but will resume hybrid remote-in office at some point. We are open to candidates from outside the New York City area who are able to work on East Coast time.

The starting salary range for this role is $61,000-$64,000, depending on experience. This is a one-year, grant-funded union position, subject to renewal.
It is the policy of ICCR to provide equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, sexual orientation, age, national origin, marital status or disability. This policy is intended to reflect the values and ideals of ICCR’s members and to help ICCR itself model the equal employment opportunity (EEO) and affirmative action practices that its members urge corporations to adopt.

**How to apply**

Send a cover letter and resume to Christina Herman at jobs@iccr.org. Please write “Program Associate: Climate Finance” in the subject line. Resumes without a cover letter will not be considered. **No phone calls, please.**

**Timeline**

Applications will be accepted through April 1, 2022. Interviews will be conducted on a rolling basis; interested candidates are encouraged to apply immediately. We apologize that because of the volume of applications, we are able to respond only to those applicants granted an interview.