



INTERNSHIP ANNOUNCEMENT

Title: Fall 2023

Schedule: Flexible, September through December, Monday – Friday

Reporting to: Director of Development and Membership

Organizational Background

Founded over 50 years ago, the Interfaith Center on Corporate Responsibility ([ICCR](#)) is a pioneer coalition of over 300 socially responsible investors including faith-based communities, labor unions, and others who leverage their investments to hold corporations accountable for the social and environmental impacts of their operations. Our membership collectively represents over \$4 trillion in invested capital.

ICCR members and staff engage hundreds of multinational corporations annually to promote more sustainable and just practices because we believe that, in doing so, companies will secure a better future for their employees, their customers, and their shareholders. We do this through ongoing engagement and dialogue with corporate management on a range of social and environmental issues that impact communities in the U.S. and globally, as well as by filing shareholder proposals, which are publicly presented at companies' shareholder meetings.

Position Summary

This is an exciting opportunity to work alongside the Fundraising consultant and Development team in building a new Major Gifts Program for ICCR. ICCR is a coalition of faith- and values-based investors who view shareholder engagement with corporations as a powerful catalyst for change. ICCR always has been at the vanguard of the shareholder advocacy movement. What motivates ICCR to lead is our connection to communities most impacted by corporate practices and the clear evidence of progress made as a result of our interventions.

The intern will gain experiential learning in fundraising for the nonprofit sector. Candidates must be able to collaborate on projects, take direction/critique, and manage workload in a timely manner. The ideal candidate would demonstrate the ability to manage multiple projects from inception to completion.

Some of the responsibilities the Major Gifts Fundraising Intern will have during the internship:

- Assist and support the fundraising team to identify prospects and develop strategies for the cultivation and solicitation of philanthropic activities
- Support research and development and any special projects for the fundraising team

- Assist with the administration of Salesforce and management of RelSci data for major gifts donors and prospects
- Assist with the research of event participants to identify potential major gifts donors

The internship period is 12 weeks, scheduled to run from September through December 2023. The internship will be virtual, includes a stipend of \$2,880, and applicants should be able to commit to 12 hours per week on average, with flexibility.

Benefits for Intern

The Intern will make a tremendous contribution to the important work of an organization that helped to found and continues to shape the corporate social responsibility movement. The Intern will learn from seasoned practitioners about the importance of shareholder activism and documenting company progress, as well as the regulatory environment and its impact on sustainability issues. Where possible, Interns will be given the opportunity to engage with ICCR program staff (such as attending program/staff meetings and conference calls with ICCR members) to gain a better understanding of the issues and the field of corporate social responsibility.

Qualifications

- The ideal candidate will have an interest in gaining experience in non-profit management and ideally have some familiarity with fundraising. Must have experience with database administration.
- Must be self-motivated, and able to work independently.
- Attention to detail, organized, methodical, and possess strong time management skills
- Excellent oral and written communication skills.

Your application should include

- Resume
- Cover letter of "Why ICCR?" What is your attraction to this opportunity and how are your strengths relevant?"
- A letter of recommendation from an individual who can speak to your relevant experience, background, skills and/or work ethic.

*Individual must be a current junior or senior undergraduate student, graduate student or recent grad (2-3 years from graduation date).

Application

Please send a resume and cover letter together in one PDF file to:
Esaba Hoque, Program Associate ehoque@iccr.org

It is the policy of ICCR to provide equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, sexual orientation, age, national origin, marital status, disability, or prior criminal record. This policy is intended to reflect the values and ideals of ICCR's members and to help ICCR itself model the equal employment opportunity (EEO) and affirmative action practices that its members urge corporations to adopt.